



Meeting Minutes of the Corpus Christi School Board

December 19, 2018

Present:

Katie Murphy – Principal
Dave Kevane
Katherine Guzman
Jen Veenstra
Alison Sanger
Kim Aquino
Anthony Wilson
Monique Rivera
Meghan O’Leary

Faculty Report: Megan Madden

CC Men’s Club Update: Dave Kevane

- Crab feed committee planning underway, everything looks on track

Principal’s Update: Katie Murphy, Principal

- Staffing:
 - Still in process of replacing bookkeeper. Has interviewed some candidates.
 - Looking for a teacher aide and part-time extended care aide.
- All high school recommendation letters are done.
- Completed audit/review of bookkeeping.
- Fr. Leo’s 70th birthday is on Jan 11. Parish sponsoring a gathering after 10:30 mass on Jan. 13.
- Need to provide capital improvement budget to be voted on at Jan meeting.
- Katie signed contract for asphalt resealing.

Board Business: David Kevane, President

- No new business

Committee Updates:

- Finance – Kim Aquino
 - Endowment draw will occur in December which will bring revenues in line. Men’s Club sponsored activities funding is down \$2k versus budget. EE health benefits were over

budget as they were paid in advance. Plant repairs and equipment (bollards) make up majority of the overage.

- Development – Jen Veenstra
 - Special issue of Connections went out in Wednesday envelope. Thanks to Aherns for taking this on.
 - Spirit gear shipment came in. Will have another order in January timeframe.
 - Need to determine the focus of annual drive, possibly tuition assistance. Letter usually goes out first week in March.
 - Board had a discussion around how to best support the enrollment committee.
- Strategic Planning – Meghan O’Leary
 - Discussion on survey results was delayed until next meeting. There is an opportunity to invite parents into the transition period and implement their ideas from the survey. Highlights: Community was really important, which is grounded in traditions, as well as the things we do together to build community.
- Buildings & Grounds – Katherine Guzman
 - Will meet with Katie to review capital improvement budget.
- Mission Effectiveness – Monique Rivera
 - All discussions and decisions were made with the mission in mind.

Principal Search Committee: Katherine Guzman

A discussion was held to elicit the school board’s input on considerations for the search committee, in terms of what board felt was most important in a new principal.

Action Items: none

Next CCSB meeting January 17, 2019

Respectfully submitted by Katherine Guzman